COUNCIL AGENDA

Monday, April 20, 2026 – 7:00 pm

Waynesville Municipal Building, 1400 Lytle Road

I. Roll Call

II. Pledge of Allegiance

III. Mayor (for purposes of acknowledgments)

IV. Disposition of Minutes of Previous Meetings
- Council, April 6, 2026

V. Public Recognition/Visitor's Comments (A five-minute per person time limit will be allowed for each speaker unless more time is requested and approved by a majority of the council)

VI. Old Business

VII. Reports
- Standing Council Committees
  a) Finance Committee
  b) Public Works Committee
  c) Special Committees
- Village Manager's Report
- Police Report
- Finance Director's Report
- Law Directors Report

VIII. New Business:
- Jeff Patton's Application to the BZA

Legislation:

Reading of Ordinances and Resolutions:

First Reading of Ordinances and Resolutions:

ORDINANCE NO. 2026-016
AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH ELITE COMPUTERS INC. AND DECLARING AN EMERGENCY

ORDINANCE 2026-017
AMENDING THE SCHEDULE OF FEES AND CHARGES FOR THE VILLAGE OF WAYNESVILLE REGARDING SOLAR PANELS

ORDINANCE NO. 2026-018
AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AN EMPLOYMENT AGREEMENT WITH RON KILBURN TO SERVE AS CODE ENFORCEMENT OFFICER AND DECLARING AN EMERGENCY

ORDINANCE 2026- 019
AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR
TO TRANSFER INVESTMENT FUNDS (2 YEAR CD) AND DECLARING AN EMERGENCY (CD ROLLOVER)

Second Reading of Ordinances and Resolutions:

None

Tabled:

None

IX. Executive Session

X. Adjournment

Next Regular Council Meeting:

May 4th, 2026, at 7:00 pm

Upcoming Meetings and Events:

Ohio Heritage and the Ohio Main Street Program, April 20th @ 4:00 p.m.
MOMS Committee, April 20th, 2026 @ 5:00 p.m.
Finance Committee, April 20th, 2026 @ 6:00 p.m.
Historic Preservation Board Working Session, April 22nd @ 5:30 p.m.
Public Works Committee, May 4th, 2026 @ 6:00 p.m.
DART Visit with Ohio Main Street Program, June 30-July 1

Village of Waynesville
Council Meeting Minutes
April 6, 2026 at 7:00 pm

DRAFT

Present: Mr. Chris Colvin
Mr. Zack Gallagher
Mayor Earl Isaacs
Mr. Troy Lauffer
Mrs. Connie Miller
Mr. David Nation
Mr. Adam Powell

Village Staff Present: Jeffery Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

CLERK'S NOTE- *This is a summary of the Village Council Meeting held on Monday April 6, 2026.*

Mayor Isaacs called the meeting to order at 7:02 p.m.

Roll Call – 7 present

Mayor Acknowledgements

Mayor Isaacs said it is great to see the stoplight project at Route 42 and North Street underway. He believes it will help reduce accidents at this intersection.

Disposition of Previous Minutes

Mr. Nation made a motion to approve the minutes for the Council meeting on March 16, 2026 as written, and Mr. Powell seconded the motion.

Motion – Nation
Second – Powell

Roll Call – 7 yeas

Public Recognition/Visitors Comments

None

Old Business

None

Reports

Finance

The Finance Committee will meet on April 20th at 6:00 p.m. The public is invited to attend.

Public Works Report

The Public Works Committee met this evening and will meet again on April 6, 2026, at 6:00 p.m. The public is encouraged to attend.

Special Committee Reports

The MOMS Committee met this evening with Tyler Bridge from Bricker Graydon Whyatt, who provided additional information on establishing an SID (Special Interest District) for the Main Street improvement project. The next meeting will be on April 20th at 4:00 p.m. with Ohio Heritage to review the DART analysis of downtown. Mr. Colvin stated that these two initiatives will work in collaboration. He is excited to see all the energy and good discussions.

Village Manager Report

- The Water Department installed a new valve at 1253 Lytle Road. This will allow repairs without draining the tower. The work was completed in-house.
- The stoplight project on Route 42 and North Street will begin lengthening the turn lanes. Unfortunately, the project did not account for trucks blocking visibility, and Chief Copeland is working with ODOT to close the intersection. The poles for the light have been delayed until July 31st. The goal is to have the project completed by the Sauerkraut Festival.
- Chief Copeland met with Elite Computers to discuss HB 96. They have provided a quote and are scheduled to come tomorrow to review the system and provide a more detailed quote. They will fulfill all the requirements for HB 96 and computer support.
- Fed Excavating is completing the installation of the new catch basin in front of the library.
- Chief Copeland met with Addison Builders regarding a potential development at the Wilkerson property. They have spoken with Kettering Health to include it in the PID. The next

step would be a working session with Council to review the plans.

- Chief Copeland stated he received a complaint about speeding in an alleyway. The Street Department installed a temporary speed bump, which was stolen over the weekend. The next step would be to install a permanent speed bump.
- There is an ordinance on the agenda to purchase a portable street barricade system from Merdian for smaller festivals downtown.
- HB 92 passed the House and has now moved to the Senate. This would make it illegal for municipalities to hold landlords accountable for unpaid utility bills. Under the current code in Waynesville, the bill stays with the property. Chief Copeland recommended that, if this passes, the Village update the codes to require the utility bill to be in the property owner's name, regardless of whether the property is a rental. This will make it the landlord's responsibility to either include utilities in the rent or collect them from the tenant.
- SmithCorp is moving along and is currently installing PRVs. The next step will be to install the lateral lines. The project is projected to be completed by May.
- Ron Hoffman attended the Public Works meeting regarding the right-of-way at his property at the corner of Routes 42 and 73. Chief Copeland will follow up with Choice One.
- Chief Copeland held a follow-up meeting with the Mayor of Corwin about a possible merger with them.
- The village-wide garage sale is scheduled for June 18th-21st.

Police Report

- The February Calls for Service, Code Enforcement, and Mayor Court month-end reports have been provided for review.
- Ron Kilburn has been hired as the new Code Enforcement Officer.
- The Police Department has received thank-you letters from Donna and Steve Rapian and from Waynesville Community Church.

Mr. Gallagher asked whether the Elite Computer quote includes SCADA. He also expressed concern that the Water Operator can control SCADA on a personal phone. Chief Copeland stated that the SCADA system only sends alerts and is read-only. The Water Operator can view the system but cannot make changes. Mr. Colvin asked about supporting the iPads that Council uses and personal phones on the WIFI system. Ms. Morley stated that Elite Computers can set up Wi-Fi connectivity between public and private networks to keep the Village's system secure. Mr. Colvin asked whether, if the Village signs with Elite Computers and conducts due diligence on software security, the Village could receive a discount on its insurance. Chief Copeland will check with Hylant.

Mr. Colvin asked Mr. Forbes about HB 92 and whether there is precedent for Home Rule. Mr. Forbes stated that this legislation has been proposed before, but this is the first time it has gained traction. He will take a look into this and make sure he keeps an eye on it.

Mr. Nation asked whether the purchase of the barricades needs to be an emergency. Chief Copeland responded that he would like to purchase the barricades before the downtown festivals start. He added that this has been discussed for several months and has been appropriated for. Mr. Gallagher asked whether the barricades would replace the blocks at the Sauerkraut Festival. Chief Copeland said they will be used for smaller festivals to shut down a block. Mr. Powell added that the barricades tilt at an angle and dig into the street if they are hit; It has been proven to stop a car going 60 mph.

Mr. Nation asked whether Chief Copeland had received any additional information about the Hammel House. Chief Copeland stated that he met with the realtors representing Mr. Alexander, who is motivated to sell his properties within the Village. Furthermore, Mr. Alexander has signed a contract with a contractor to repair the Hammel House.

Financial Director Report

- Ms. Morley stated that she has scheduled a meeting with LCNB to ask about waiving banking fees.
- Ms. Morley suggested amending Ordinance 2026-012 as an emergency measure to allow the Village Manager to sign a letter of intention with Bricker Graydon Wyatt LLP. She stated that there is a time deadline to establish the SID.

Law Report

- Mr. Forbes stated that Council has been provided with an amended Exhibit to the proposed vacant building codes. He will review this when the legislation is considered.
- Mr. Forbes stated that it was discussed at the last Council meeting to establish a code for rental registration. However, there is currently a case before the Ohio Supreme Court on this, and he suggested pausing it until a decision is rendered.

Mr. Colvin asked whether Mr. Forbes had reviewed the Elite Computer contract and the Bricker Graydon Wyatt proposal. Mr. Forbes stated that Elite has provided only a proposal and will review the contract when it is provided. He has reviewed the Bricker Graydon Wyatt letter of intention, which contains standard language.

New Business

Mr. Forbes stated that the state sends out a request for a hearing for the renewal of all liquor licenses within the Village. He said this is just housekeeping and that there are very narrow

grounds for requesting this hearing, such as liquor law violations. Otherwise, no action is needed on behalf of Council.

Mr. Colvin asked Chief Copeland whether there had been any issues with the DORA District. Chief Copeland stated that there have been no issues. Mr. Colvin stated that Council has an obligation to conduct a yearly review of the DORA District and to assess any impacts.

Legislation

First Reading of Ordinances and Resolutions

Ordinance No. 2026-011
Authorizing a Health Insurance Plan for Village Employees and Declaring an Emergency

Mrs. Miller motioned to waive the two-reading rule for Ordinance 2026-011, and Mr. Gallagher seconded the motion.

Motion – Miller
Second – Gallagher

Roll Call – 7 yeas

Mr. Lauffer asked for a little more detail on the Health Insurance renewal. Ms. Morley stated that there was a discussion of switching to an HSA plan; however, the Village's HRA plan renews on January 1 and does not align with the Health Insurance plan renewal of 1 May. She said that some employees have taken advantage of the HRA plan, whereas others have not, but under the law, the same amount would have to be placed in an employee's HSA account, which did not seem fair. It was decided at the Finance Committee meeting to renew the current plan and, in September, revisit changing the employee health insurance plan to an HSA plan on January 1 to align the HRA/HSA and Health Insurance plans. Mrs. Miller added that Mr. Hough of Wade Insurance suggested that some of the claims that increased the renewal may fall off by then and lower the cost.

Mr. Lauffer motioned to adopt Ordinance 2026-011 as an emergency, and Mrs. Miller seconded the motion.

Motion – Lauffer
Second – Miller

Roll Call – 7 yeas

Ordinance No. 2026-012
Authorizing the Village Manager to Execute an Engagement Letter with the Law Firm of Bricker Graydon Wyatt LLP Related to the Establishment of the Downtown Waynesville Special Improvement District

Mr. Lauffer motioned to amend Ordinance 2026-012 and declare it an emergency, and Mr. Colvin seconded the motion.

Motion – Lauffer
Second – Colvin

Roll Call – 7 yeas

Mr. Gallagher asked why this needed to be amended to an emergency. Mr. Colvin stated that the Main Street Improvement project has many moving parts and that establishing the SID is time-sensitive. He also added that the goal is to have the SID reimburse the Village for these fees.

Mr. Colvin motioned to waive the two-reading rule for Ordinance 2026-012, and Mr. Lauffer seconded the motion.

Motion – Colvin
Second – Lauffer

Roll Call – 7 yeas

Mrs. Miller motioned to adopt Ordinance 2026-012 as an emergency, and Mr. Powell seconded the motion.

Motion – Miller
Second – Powell

Roll Call – 7 yeas

Ordinance No. 2026-013
Authorizing the Village Manager to Enter into a Contract with PCI Services and Declaring an Emergency

Chief Copeland explained that this ordinance is to run the electrical for Well 10.

Mr. Gallagher motioned to waive the two-reading rule for Ordinance 2026-013, and Mr. Lauffer seconded the motion.

Motion – Gallagher
Second – Lauffer

Roll Call – 7 yeas

Mr. Gallagher motioned to adopt Ordinance 2026-013 as an emergency, and Mrs. Miller seconded the motion.

Motion – Gallagher
Second – Miller

Roll Call – 7 yeas

Ordinance No. 2026-014
Authorizing The Village Manager to Enter into a Contract with Meridian Rapid Defense Group and Declaring an Emergency

Mr. Lauffer motioned to waive the two-reading rule for Ordinance 2026-014, and Mr. Gallagher seconded the motion.

Motion – Lauffer
Second – Gallagher

Roll Call – 7 yeas

Mr. Gallagher motioned to adopt Ordinance 2026-014 as an emergency, and Mrs. Miller seconded the motion.

Motion – Gallagher
Second – Miller

Roll Call – 7 yeas

Ordinance No. 2026-015

An Ordinance Establishing Certain Positions and Amending the Base Pay Rates and Ranges of Village of Waynesville Employees and Declaring an Emergency

Mr. Gallagher motioned to waive the two-reading rule for Ordinance 2026-015, and Mr. Powell seconded the motion.

Motion – Gallagher
Second – Powell

Roll Call – 7 yeas

Mr. Nation asked why this position is being established as a salary position. Chief Copeland stated that the Code Enforcer will work flexible hours, with a minimum of 14 hours per week. He also added that the new employee is a retired OPERS participant and will lose some benefits upon reemployment. It was noted that this can always be amended or changed at any time.

Mr. Gallagher motioned to adopt Ordinance 2026-015 as an emergency, and Mr. Colvin seconded the motion.

Motion – Gallagher
Second – Colvin

Roll Call – 7 yeas

Second Reading of Ordinances and Resolutions

Ordinance No. 2026-009
Authorizing the Village Manager to Enter into a Contract with Fed Excavating, Inc. in an Amount Not to Exceed $12,000 for the Repair of Existing Catch Basins Within the Village Stormwater System

Mrs. Gallagher motioned to adopt Ordinance 2026-009, and Mr. Powell seconded the motion.

Motion – Gallagher
Second – Powell

Roll Call – 7 yeas

Ordinance No. 2026-010
An Ordinance Enacting Chapter 155 of the Waynesville Codified Ordinances Regarding Vacant Building Registration

Mrs. Miller motioned to adopt Ordinance 2026-010, and Mr. Nation seconded the motion.

Motion – Miller
Second – Nation

Mr. Nation wanted to reiterate that if a vacant building is placed on the market, it is still considered vacant and must be registered. He added that an exemption can always be applied for.

Mr. Forbes stated that after the last meeting, he revised the Exhibit to reflect the changes discussed. On page 3, the registration fee doubles each year and caps at $16,000 after 5 years. Furthermore, in 155.04, when registering, proof of insurance must be provided, and if the insurance lapses, the Village must be notified. Also, in 155.04, a vacant building plan of action must be provided when registering. Mr. Forbes stressed that 155A and all these changes apply only to the Historic District Overlay.

Mrs. Miller motioned to amend Exhibit A of Ordinance 2026-010 to reflect the changes in the new exhibit provided to Council, and Mr. Powell seconded the motion.

Motion – Miller
Second – Powell

Roll Call – 7 yeas

Mr. Colvin motioned to adopt Ordinance 2026-010 as amended, and Mr. Gallagher seconded the motion.

Motion – Colvin
Second – Gallagher

Roll Call – 7 yeas

Mrs. Miller thanked Mr. Nation for all his hard work and research on this ordinance.

Tabled Ordinances and Resolutions

None

Executive Session

None

All were in favor of adjourning at 8:30 p.m.

Date: _____

_____
Jamie Morley, Clerk of Council

Council Report

April 20, 2026

Chief Copeland

Manager

- On April 8th at 2 p.m., I had a preconstruction meeting at the Government Center with Jake Bertke and Robert Cappello from Choice One Engineering regarding the water main replacement and resurfacing project on Fifth and Sixth Streets. I invited Brian Keith and Jack Kilburn of the Village Water Department to attend the meeting to review the waterline plans. The engineering plans for this project have been finalized, so we will post the job on May 25th and start accepting bids in early June. A public meeting will be held to open the sealed bids on June 15th. The grant funds are expected to be released in July, at which point the winning contractor can begin work on the project.

- Smith Corp has finished the installation of the water main and is now working on the Pressure Regulating Valve (PRV) vaults, which will adjust the water pressure along Chapman and North Streets going down the hill for the Fourth Street waterline replacement project. They have started installing the lateral lines and are still on schedule to complete the project by the end of May, weather permitting.

- Doug Ruedisueli from Elite Computers assessed our computer system, which includes our computers, SCADA system, and server. He informed us that our computers and server are outdated. He provided a quote for replacing the computers, leasing a server, outlining the monthly fees for our IT services, and ensuring compliance with House Bill 96. The Council will vote on Village Ordinance #2026-016 to approve the quotes provided.

- The Ohio Department of Transportation (ODOT) is making steady progress on the traffic signal project (PID 118273, WAR-US 42-20.23). Phase I is nearly complete, and Phase II is scheduled to begin on April 22nd and run through May 15th. During Phase II, North Street and Corwin Avenue will be closed at various times. At the start of Phase I, we identified the dangers of crossing SR 42, which unfortunately resulted in two separate vehicle accidents. In my efforts to obtain authorization for the median closure, I posted a public notice on our Facebook page and website on April 8th at 8:37 a.m. Additionally, I met with Ryan Oeder, ODOT Transportation Manager, and Scott Kraus, ODOT District Traffic Engineer, to discuss the issue. Together, we successfully secured state authorization for the median closure. At 3:45 p.m., I posted a revised update to inform the public about the closure.

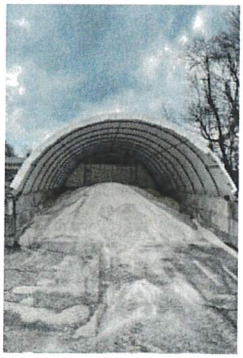
- Brian Keith and Jack Kilburn from the Village Water Department have been checking the functionality of all Village-owned hydrants. They are checking for leaks and pressure and have rebuilt and replaced several hydrants in our system. In addition, they are repairing meter pit lids and radio read units for several customers.

- The temporary speed bump that we installed two weeks ago in the alley between Main Street and Third Street, in the north 100 block, valued at $125.00, has been stolen. A theft investigation is currently pending. In response to the complaints we have received about speeding in that area, I had the Maintenance Department install a permanent speed bump, as observed in the photos below.

- Mr. Jerry Clark has resigned from the Board of Zoning Appeals, which has created a vacancy. I have provided Council with a BZA applicant for consideration. Jeff Patten, a lifelong resident of the Village, a veteran firefighter/advanced EMT with over 30 years and currently employed by the Wayne Township Streets Department, has submitted his application. I personally know Jeff, think he would be a great asset to the Board, and recommend that the Council appoint him.

- The Village Logo and Tagline Committee recently convened to review all the designs and taglines submitted during the community competition aimed at shaping the Village's future identity. After evaluating over 30 entries, Jessica Starin was awarded the Logo design, and Jennifer Perry won for her tagline, "Feel the History, Enjoy the Charm." A rough draft of the logo is included below and has been sent out for minor revisions. Jessica and Jennifer will be invited to attend the Council meeting on May 18th to receive recognition and prize money, generously donated by Wood & Lamping, LLP.

- We received a delivery of 100 tons of salt, which will increase our on-hand stock to approximately 180 to 200 tons. We also participated in the County Salt Bid Program, allowing us to secure an additional 200 tons of salt when needed. This puts us in a strong position for the next winter season.



- I am following up on Ron Hoffman's Public Works presentation regarding the property located between SR 42 and the Mill Race, specifically between Corwin Avenue and SR 73. On Friday, April 10th, at 12 p.m., I met with Molly Conley at the Warren County Water and Soil office in Lebanon to discuss the Hoffman property. She provided a very different account from that presented by Mr. Ron Hoffman at the Public Works meeting. Molly mentioned that she had not met with Ron but had spoken with his father, Jerry Hoffman. He was informed of several requirements that need to be addressed to move forward with this project, but he was not very receptive. I spoke with Ron on Thursday, April 16th, and advised him to contact Molly to clarify the necessary steps to pursue this project.

- The council will be voting on Village Ordinance #2026-017, which introduces a new permit fee for residential solar panel installations. The permit will involve a review of the submitted plans and the proposed solar panel location to ensure compliance with Village codes. A comparison of other municipalities indicates that the average permit fee is $150.00. Additionally, we currently have registered vendors soliciting in the Village, and we are anticipating permit applications.

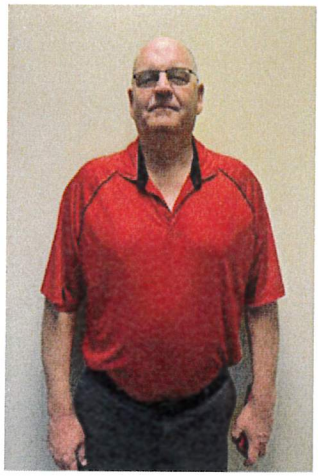
- I received a call from Joe Garret at Trebel, who informed me that the opt-out letters for the signed aggregate renewal in the Village have been mailed out. Additionally, I received an email on Thursday, April 16th at 5:16 p.m. from Erin Schmerschneider, Managing Director at Trebel, stating that the fixed natural gas rate is $0.6799 per Ccf. We must contact them by 5:15 p.m. on Friday, April 17th, if we do not wish to proceed. A copy of the email is attached.

- The Village has donated as a Steel Blue Sponsor for the 2026 Blue Ribbon Gala benefit. The event will take place on April 24th from 5 p.m. to 9 p.m., and we have a table for eight people reserved with our sponsorship. Mayor Isaacs and Councilwoman Miller have committed to four of the spots, leaving us with four seats available. If any Council members would like to attend, please let me know, and I will handle the registration for you.

Police

- Sgt. Denlinger has prepared a code enforcement report for your review. If you have any questions or need additional properties to be investigated, please don't hesitate to reach out to either Sgt. Denlinger or me. He will collaborate with the new code compliance officer starting in May to ensure a smooth transition and a change in responsibilities.

- Ron Kilburn has been appointed as the new Code Compliance Officer for the Village. He brings several years of experience from working as a code compliance officer in two other municipalities. His start date is May 4th, and an employment agreement for his position is pending Council approval under Ordinance #2026-018. We look forward to having him on our team.



- I will be attending the Ohio Association of Chiefs of Police conference in Columbus, Ohio, from May 3rd to May 5th. As a result, I will be unable to attend the Council meeting on May 4th. This conference provides continuing professional training credits and helps me maintain my CLEE status. I can be reached by phone if needed.

- Sheriff Riley contacted all the police chiefs in Warren County to propose a county-wide program that showcases our pride by displaying an America 250-year emblem on police cruisers throughout the county. Waynesville was among the first agencies to participate and display this emblem on our fleet, as seen in the provided photos.

- I will attend the Peer Mentor recognition program by Judge Loxley and Judge Tepe on Wednesday, May 6th, at 7:30 a.m. The event will be held at the Warren County Administration Building, located at 406 Justice Dr, Lebanon, Ohio.

- The Annual Police Memorial is scheduled for May 13th at 11 a.m. at 880 Memorial Drive, Lebanon, Ohio. This event is open to the public and is held to honor our fallen officers.

Quote

Quote Number: 2024-299

Payment Terms:
Expiration Date: 04/25/2026

Prepared For:

Gary Copeland
Village of Waynesville
1400 Lytle Road
Waynesville, OH 45068
United States
1-513-897-8015
gcopeland@waynesville-ohio.org

Prepared By:

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Elite Computers
7985 Washington Woods Drive
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Quantity	Item	Unit Price	Extended Price
Monthly Items			
15	**MSP Services (Per Agent)** *MSP Services – Comprehensive management of all network infrastructure and endpoint devices, billed on a per-agent, per-month basis.*	$125.00	$1,875.00
1	**Backups** *Fully managed backup solution with 30 days of local retention and 1 year of secure cloud retention, providing complete disaster recovery capabilities*	$275.00	$275.00
1	**Server (HaaS)** *Dell PowerEdge Server - Hardware as a Service.*	$225.00	$225.00
		Monthly Total	**$2,375.00**
		Subtotal	**$2,375.00**
		Total Taxes	**$0.00**
		Total	**$2,375.00**

Prices are valid for 30 days and for the quantities listed on the quote request unless otherwise noted.

Some products might be delayed due to supply chain disruptions.

$25,052.88

Product		Quantity	Price	Amount
Dell Pro Micro Desktop Computer Replacement desktops - Multiple departments - (Click Picture for Details)	See below	14	$1,287.19	$18,020.66
Dell Pro 16 Plus Replacement laptop for Ashley - (Click Picture for Details)	MC Comp. Fund	1	$1,534.73	$1,534.73
HP Docking Station Docking station for Jamie - (Click Picture for Details)	General	1	$247.49	$247.49
Technician Labor: Quote includes full migration of 14 computers and all servers, covering all work required for setup and completion.		35	$150.00	$5,250.00

Subtotal	$25,052.88
Shipping	$0.00
Tax	$0.00
Total	**$25,052.88**

1 - General
1 - MC Comp. Fund
6 - Police
1 - Streets
5 - Water

Public Safety Information

Motorists are advised to be aware of temporary lane restrictions, detours, and intermittent delays on State Route 42 at the intersection of North Street and Corwin Avenue. Several years ago, the Village submitted a grant proposal to the State for the installation of a traffic light at this intersection; the proposal was approved, and construction is currently underway.

I want to clarify that this project is being conducted by the Ohio Department of Transportation and is under State authority. Despite my efforts to reach out to the State for measures to improve safety at the intersection during construction, I have not received a response.

I have also noticed some misinformation circulating on social media regarding this project. Please understand that the Village has no control over this project, and since it is a State Route, we are unable to intervene in operations or traffic patterns.

To enhance safety, the Village Police Department will conduct extra patrols in the area to reduce violations. We recommend using alternative routes during this construction phase or proceeding with caution.

Respectfully Submitted,

Chief Copeland

Update for the SR42 Project

I am providing an update on the traffic situation in the construction zone at the intersection of State Route 42 and North Street. Yesterday, April 7th, at 10 AM, I met with Ken Pottorf, the ODOT Transportation Administrator, to discuss the traffic issues within the construction area. We scheduled a meeting for today with Ryan Oder, the ODOT Transportation Manager, Scott Kraus, the ODOT District Traffic Engineer, and myself.

After our discussions, we decided that the best option would be to close the intersection during this phase of construction, effective April 9th. The necessary signage and barrels for the closure will be set up tomorrow, and the intersection is expected to remain closed for 2-3 weeks.

I would like to thank the Ohio Department of Transportation for their collaboration over the past two days to ensure that this project is completed as safely as possible. We apologize for any temporary inconvenience caused by the detour, and we have notified the school regarding the affected bus routes.

Respectfully submitted,

Chief Copeland

Feel the History
WAYNESVILLE
OHIO
W
FOUNDED -1797-
Enjoy the charm

Feel the History
WAYNESVILLE
OHIO
W
FOUNDED -1797-
Enjoy the charm

Gary Copeland

From: Erin Schmerschneider <eschmer@trebelenergy.com>
Sent: Thursday, April 16, 2026 5:16 PM
To: Gary Copeland
Cc: Joe Garrett
Subject: 24-Hour Notice - Intent to Proceed - Natural Gas - Village of Waynesville

Good afternoon,

Trebel is providing a 24-hour courtesy notice to proceed to enter a fixed Natural Gas aggregation program on behalf of Village of Waynesville – Warren County.

This program will provide participants with a fixed rate of **$0.6799/Ccf** starting the next available meter read date through April 2028.

If you do not wish to move forward, we will need to be made aware by 5:15pm on Friday, April 17, 2026.

Best,
Erin

Erin Schmerschneider
MANAGING DIRECTOR

TREBEL

ESCHMER@TREBELENERGY.COM | 614.285.7228
875 N. High St., Suite 300
Columbus, OH 43215

The content of this email is confidential and intended for the recipient specified in message only. It is strictly forbidden to share any part of this message with any third party, without a written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future.

2026 Code Enforcement

Date	Address	Violation(s)	Verbal	Letter	Follow Up	Deadline	Citation	Resolved	Court Dispo.
12/15/2025	183 S 3rd St	Weeds		12/15/2025		12/19/2025			
12/15/2025	183 S 3rd St	Roofs and Drainage, Handrails		12/15/2025		12/26/2025			
12/22/2025	208 S 3rd St	Siding		12/22/2025		1/9/2026		1/9/2026	
12/22/2025	17 N Us Rt 42	Outdoor Storage and Junk		12/22/2025		12/26/2025		1/3/2026	
12/22/2025	109 N Main St	Outdoor Storage and Junk		12/22/2025		12/29/2025			
12/22/2025	109 N Main St	Siding and Gutters		12/22/2025		1/12/2026			
12/22/2025	207 N Main St	Siding		12/22/2025		1/12/2026		1/12/2026	
12/22/2025	141 North St	Outdoor Storage and Junk		12/22/2025		12/29/2025		12/29/2025	
12/29/2025	557 Chapman St	Junk Motor Vehicles		12/29/2025		1/2/2026		1/16/2026	
12/29/2025	207 S 3rd St	Brush		12/29/2025		1/5/2026			
12/29/2025	513 High St	Junk Motor Vehicles, Outdoor Storage,		12/29/2025	03/23/2026 left letter on door	1/12/2026			
		Brush, Parking, Trash			04/13/2026 Spoke w/ Mark ext.				
1/23/2026	15 N 3rd St	Front porch	1/23/2026			2/6/2026			

Sgt. Denlinger _____

2026 Code Enforcement

Date	Address	Violation(s)	Verbal	Letter	Follow Up	Deadline	Citation	Resolved	Court Dispo.
1/23/2026	15 N 3rd St	Outdoor Storage	1/23/2026		03/10/2026 selling in sale Apr. 9-12	1/30/2026			
1/23/2026	17 N Us Rt 42	Couch, Matresses and trash outside	1/23/2026			1/24/2026		1/24/2026	
1/23/2026	143 S 3rd St	Junk Motor Vehicle	1/23/2026		03/10/2026 selling in sale Apr. 9-12	1/30/2026			
1/23/2026	400 S. Main St	Couch by dumpster	1/23/2026			1/24/2026		1/23/2026	
1/23/2026	159 N 3rd St	2 Junk cars and junk basketball hoop		1/26/2026	02/23/26 Spoke with John, ext.	2/6/2026		2/13/2026	
1/23/2026	181 N 3rd St	Junk car		1/26/2026	02/23/26 Spoke with Mike, ext.	2/6/2026		2/13/2026	
1/23/2026	225 Edwards Rd.	Outdoor storage, junk		1/26/2026		2/6/2026			
1/23/2026	730 Dayton Rd	Dead trees in yard		1/26/2026	Attempted contact 03/30/2026	2/6/2026			
1/23/2026	579 Chapman St	Dead trees in yard		1/26/2026	Attempted contact 03/30/2026	2/6/2026			
1/23/2026	84 N Main St	Trash on sidewalk	1/23/2026			1/24/2026		1/24/2026	
1/23/2026	898 Dayton Rd	Junk fence sections		1/26/2026		2/6/2026		2/6/2026	
1/23/2026	220 E Ellis Dr	Appliances outside, Junk car		1/26/2026		1/30/2026		2/7/2026	
1/23/2026	116 N 3rd St	4 cars parked in grass		1/26/2026	02/09/26 Spoke with Anthony, ext.	2/6/2026		2/20/2026	

Sgt. Denlinger _____

2026 Code Enforcement

Date	Address	Violation(s)	Verbal	Letter	Follow Up	Deadline	Citation	Resolved	Court Dispo.
1/23/2026	272 North St	Windows/doors, rotten wood		1/26/2026		2/13/2026			
1/23/2026	59 N Main St	Trash in alley		1/26/2026	02/23/26 Spoke with Adam, ext.	1/30/2026		2/28/2026	
1/23/2026	71 N Main St	Trash in alley		1/26/2026	02/23/26 Spoke with Tom, ext.	1/30/2026		2/28/2026	
1/23/2026	22 S Main St	Outdoor storage of items	1/23/2026			1/30/2026		2/20/2026	
1/23/2026	251 Chapman St	Outdoor storage		1/26/2026	02/23/26 Spoke with Kelly, ext.	2/6/2026		2/20/2026	
1/23/2026	563 Robindale	Trailer parked on street		1/26/2026		1/30/2026		1/30/2026	
1/23/2026	1331 White Rose	Trailer parked on street		1/26/2026		1/30/2026		1/30/2026	
2/9/2026	563 Robindale Dr	Disabled Motor Vehicle	2/9/2026			2/13/2026		2/15/2026	
2/23/2026	50 N Main St.	Gutter and Rotten Wood		2/23/2026		3/9/2026			
3/2/2026	10 N. Main St.	trash, outdoor storage	3/2/2026			3/3/2026		3/3/2026	
3/2/2026	84 N . Main St.	trash, outdoor storage	3/2/2026			3/4/2026		3/4/2026	
3/2/2026	120 N. Main St.	trash, outdoor storage	3/2/2026			3/3/2026		3/3/2026	
3/16/2026	162 N 4th. St	Broken front door		3/16/2026		3/30/2026		3/28/2026	

Sgt. Denlinger _____

2026 Code Enforcement

Date	Address	Violation(s)	Verbal	Letter	Follow Up	Deadline	Citation	Resolved	Court Dispo.
3/22/2026	674 Miami St.	Disabled Motor Vehicle	3/22/2026			3/24/2026		3/24/2026	
3/30/2026	152 N. Main St.	Furniture at curb	3/30/2026			3/31/2026		3/31/2026	
3/30/2026	155 S. Main St	Roof	3/30/2026			4/6/2026			
3/30/2026	19 N. Us. Rt. 42	Couches outside	3/30/2026			3/31/2026		3/31/2026	
4/13/2026	940 Creekview Dr	Vehicle parked in grass	4/13/2026			4/13/2026		4/13/2026	
4/13/2026	1344 White Rose	Vehicle facing wrong direction	4/13/2026			4/13/2026		4/13/2026	
4/13/2026	282 Franklin Rd	Vehicle parked in grass	4/13/2026			4/13/2026		4/13/2026	
4/13/2026	613 Preston Dr	Outdoor storage, trash, broken garage door Panels		4/13/2026		5/4/2026			
4/13/2026	623 Preston Dr	Outdoor Storage, Trash	4/13/2026 Spoke with Tom		Dumpster coming 05/01/2026	5/4/2026			
4/13/2026	1303 Rosebud Ct	Trailer parked in yard	04/13/2026 Spoke with Tammy			4/14/2026			
4/13/2026	608 North St	Outdoor Storage, Trash	04/13/2026 Spoke with Brian			4/25/2026			
4/13/2026	1334 White Rose Dr	Vehicle facing wrong direction	4/13/2026			4/13/2026			
4/13/2026	39 N 4th St	Gutters	04/13/2026 Spoke with Tonya			4/27/2026			

Sgt. Denlinger _____

2026 Code Enforcement

Date	Address	Violation(s)	Verbal	Letter	Follow Up	Deadline	Citation	Resolved	Court Dispo.
4/13/2026	157 N 4th St	Outdoor Storage, Trash	4/13/2026 Spoke with Wayne			4/27/2026			
4/13/2026	1500 Adamsmoor Dr	Vehicle parked in yellow curb	4/13/2026			4/13/2026		4/13/2026	

Sgt. Denlinger _____

Finance Director Report
April 20, 2026

- The month of March has been reconciled, and reports have been provided for review.
- Interest received for the month of March:
  - General Checking - $.39 rate .01%
  - SWEEP - $10,266.93 rate 1.65%
  - STAR Ohio - $5,279.04 rate 3.79%
- I met again with Jason Leyda and Trish Hogan from LCNB Bank to discuss monthly banking fees. I have provided their recommendation to offset the banking fees.
- One of the Village's 2-year CDs is maturing, and current rates for 2-year CDs are about 3.9%. I reached out to Peoples Bank and 5/3 Bank to see if they could offer better rates. All the rates were comparable, and I would recommend staying with LCNB to ensure that FDIC rules are followed.

Thank You,

Jamie Morley
Finance Director/Clerk of Council

ORDINANCE NO. 2026-016

AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH ELITE COMPUTERS INC. AND DECLARING AN EMERGENCY

WHEREAS, the Village of Waynesville has determined that it is in the best interest of the Village to adopt certain cyber security measures; and

WHEREAS, Elite Computers Inc. has submitted a proposal to provide certain cybersecurity services, including the provision of new equipment in order to ensure the Village meets Ohio House Bill 96 (HB 96) cybersecurity requirements while significantly improving overall protection against modern cyber threats; and

WHEREAS, Council has determined that the proposal meets the needs of the village.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, _____ members elected thereto concurring that:

Section 1. That the Village Manager is hereby authorized to execute a contract with Elite Computers Inc. for the provision of cyber security services as well as the purchase of certain equipment pursuant to the terms of the proposal and quote attached hereto as Exhibit A.

Section 2. That the Finance Director is authorized to pay Elite Computers Inc. amounts pursuant to the terms of the proposal and quote attached as Exhibit A.

Section 3. That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall be effective immediately upon its adoption. The reason for said declaration of emergency is the need to execute the contract at the earliest possible date in order to obtain the services and equipment in order to comply with the requirements of HB 96.

Adopted this _____ day of _____, 2026.

Attest:_____
Clerk of Council

_____
Mayor

Cybersecurity & IT Protection Proposal

Village of Waynesville, Ohio

Prepared by: Elite Computers Inc.

Executive Summary

Elite Computers Inc. is pleased to present this cybersecurity and data protection proposal designed specifically for the Village of Waynesville.

The goal of this proposal is simple:

Ensure the Village meets Ohio House Bill 96 (HB 96) cybersecurity requirements while significantly improving overall protection against modern cyber threats.

This solution provides a layered, proactive security approach that protects Village systems, sensitive data, and daily operations—while aligning with nationally recognized standards such as the **NIST Cybersecurity Framework (NIST CSF).**

What is HB 96 and Why It Matters

Ohio House Bill 96 requires local governments to adopt cybersecurity best practices to:

- Protect sensitive government and resident data
- Reduce the risk of ransomware and cyber attacks
- Ensure continuity of operations
- Align with recognized frameworks like **NIST**

Proposed Security & IT Services

Elite Computers will implement and manage the following services as a complete, fully integrated cybersecurity solution:

---

1. Managed Patching (System Updates & Vulnerability Management)

Automated patching of Windows and third-party applications to eliminate known vulnerabilities.

---

2. Managed EDR (Endpoint Detection & Response)

Advanced endpoint protection that detects, blocks, and responds to threats such as ransomware in real time.

---

3. Managed SOC (24×7 Security Monitoring)

Continuous monitoring and response by a dedicated Security Operations Center to detect and stop threats at any time.

---

4. User Training & Security Awareness

Ongoing employee training and simulated phishing campaigns to reduce risk from human error.

---

5. Cisco Duo Multi-Factor Authentication (MFA)

Adds a second layer of security to user logins, protecting critical systems even if passwords are compromised.

---

6. Datto BCDR (Backup & Disaster Recovery)

Comprehensive backup and disaster recovery solution that includes:

- 30 days local backup retention
- 1 year secure cloud retention
- Rapid system recovery in the event of failure or ransomware
- Ability to run systems in the cloud during outages
- Immutable backups protected from deletion or encryption

How This Aligns with NIST & HB 96

NIST Function	How This Proposal Meets It
Identify	Asset visibility and system management
Protect	Patching, MFA, training, endpoint security
Detect	Managed SOC + EDR monitoring
Respond	24×7 threat response and containment
Recover	Datto BCDR disaster recovery

Investment & Pricing

This solution is structured with a combination of **per-device (agent) pricing** and a **fixed backup infrastructure cost**.

Managed Security Services (Per Agent)

- **Cost per Agent:** $125 per month
- **Estimated Agent Count:** 15 devices

Subtotal:
15 Agents × $125 = **$1,875 per month**

Includes:

- Managed Patching
- Managed EDR
- 24×7 Managed SOC
- User Training & Awareness
- Cisco Duo MFA
- Unlimited Support (Business Hours)

Backup & Disaster Recovery (Datto BCDR)

- **Flat Monthly Cost:** $275 per month

Includes:

- Local backup appliance
- Cloud replication (1-year retention)

- Disaster recovery capabilities
- Ransomware protection via immutable backups

Total Monthly Investment

- Managed Services: **$1,875/month**
- Datto BCDR: **$275/month**

Total: $2,150 per month

Key Benefits to the Village

- Full **HB 96 Compliance Alignment**
- 24×7 Cybersecurity Monitoring & Response
- Protection Against Ransomware & Data Breach
- Reliable Backup & Rapid Disaster Recovery
- Predictable Monthly Budget
- Improved Cyber Insurance Readiness

Why Elite Computers

Elite Computers specializes in supporting **local governments and public safety organizations** across Ohio. We understand:

- HB 96 and NIST compliance requirements
- CJIS and public safety environments
- How to implement security without disruption
- How to communicate effectively with councils and leadership

ELITE

Quote

Quote Number: 2024-299

Payment Terms:
Expiration Date: 04/25/2026

Prepared For:

Gary Copeland
Village of Waynesville
1400 Lytle Road
Waynesville, OH 45068
United States
1-513-897-8015
gcopeland@waynesville-ohio.org

Prepared By:

Doug Ruedisueli
Elite Computers
7985 Washington Woods Drive
Washington Township, US 45459
United States
937-684-9819
doug@elite-computers.net

Quantity	Item	Unit Price	Extended Price
Monthly Items			
15	**MSP Services (Per Agent)** *MSP Services – Comprehensive management of all network infrastructure and endpoint devices, billed on a per-agent, per-month basis.*	$125.00	$1,875.00
1	**Backups** *Fully managed backup solution with 30 days of local retention and 1 year of secure cloud retention, providing complete disaster recovery capabilities*	$275.00	$275.00
1	**Server (HaaS)** *Dell PowerEdge Server - Hardware as a Service.*	$225.00	$225.00
		Monthly Total	**$2,375.00**
		Subtotal	**$2,375.00**
		Total Taxes	**$0.00**
		Total	**$2,375.00**

Prices are valid for 30 days and for the quantities listed on the quote request unless otherwise noted.

Some products might be delayed due to supply chain disruptions.

$25,052.88

Product		Quantity	Price	Amount
Dell Pro Micro Desktop Computer Replacement desktops - Multiple departments - (Click Picture for Details)	See below	14	$1,287.19	$18,020.66
Dell Pro 16 Plus Replacement laptop for Ashley - (Click Picture for Details)	MC Comp. Fund	1	$1,534.73	$1,534.73
HP Docking Station Docking station for Jamie - (Click Picture for Details)	General	1	$247.49	$247.49
Technician Labor: Quote includes full migration of 14 computers and all servers, covering all work required for setup and completion.		35	$150.00	$5,250.00

Subtotal	$25,052.88
Shipping	$0.00
Tax	$0.00
Total	$25,052.88

1 - General
1 - MC Comp. Fund
6 - Police
1 - Streets
5 - Water

ORDINANCE 2026-017

AMENDING THE SCHEDULE OF FEES AND CHARGES FOR THE VILLAGE OF WAYNESVILLE REGARDING SOLAR PANELS

WHEREAS, the Village of Waynesville has previously adopted a schedule of fees and charges, as adopted by reference in Section 36.05 of the Codified Ordinances; and

WHEREAS, it is now the intention of Village Council to amend the fee schedule as it relates to certain fees.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Waynesville, _____ members elected thereto concurring:

Section 1. That the current Schedule for Fees and Charges for the Village of Waynesville shall be amended as set forth in Exhibit A, attached hereto and incorporated herein by reference.

Section 2. That this Fee Schedule shall be available for public inspection in the office of the Village Clerk.

Section 3. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this _____ day of _____, 2026.

Attest: _____ _____

Clerk of Council Mayor

Waynesville...

2026 SCHEDULE OF FEES AND CHARGES

The following fees are established by ordinance and may be amended at any time by the Waynesville Village Council.

ALL THIRD-PARTY EXPENSES WILL BE PAID BY PROPERTY OWNER

RESPONSIBILITY OF PERMIT HOLDER

The acceptance of a permit shall bind the permit holder to the faithful observance of all lawful requirements pertaining to the installation for which the permit has been issued. It shall bind such permit holder to the regulations adopted by the Village of Waynesville. Said permit holder shall comply with all orders by any officer of the Village of Waynesville with respect to any law or ordinance, or matter pertaining to said regulations. Failure to so comply shall be justification for revocation of the permit(s) and/or certificate(s) issued.

GENERAL REGULATIONS GOVERNING FEES

A. *Commencing Work Prior to Issuance of Permit: Where a permit is required for a particular type of work, and such type of work is commenced on a project prior to receipt of a permit, the Community Development Director, or designee, shall take the necessary steps to determine whether work performed requiring inspection prior to date of permit and inspection conforms to the Village of Waynesville's Codified Ordinances. The fee for making such necessary investigations prior to issuance of such permit shall be equal to the fee for the permit and shall be in addition thereto, but in no event shall the fee for investigation prior to issuance of permit exceed $750.00. The payment of the aforesaid fees shall not relieve any person from fully complying with the requirements of the Village of Waynesville's Codified Ordinances in the execution of the work nor from any penalty prescribed in said Codified Ordinances. Payment of the investigation fee provided by this section does not preclude prosecution pursuant to the appropriate section of the Village of Waynesville's Codified Ordinances.*

B. *Reinstatement/Revocation of Permits or Certificates: When any permit or certificate is revoked because of the violation of any of the provisions of the Village of Waynesville's Codified Ordinances, the fee for reinstating such revocation shall be 50% of the fee for the original permit or certificate, but in no way shall exceed $750.00.*

C. *Changes and Additions to Plans and Specifications: Nothing in the Code shall prohibit the filing of changes and/or additions to plans and specifications at any time before the completion of work for which a permit has been issued, provided such changes and/or additions are in compliance with the Code. Such changes and/or additions after approval shall be made a part of the plans and specifications and filed as such. An additional permit shall be obtained for each such change and/or addition. If the change involves an increase in the square footage, the fee shall be based on additional square footage. If the change involves no increase in square footage, no additional fee shall be charged. No refund shall be made in the event such changes involve a decrease in*

square footage.

D. *Expiration and Renewal of Permits: Upon expiration of a permit, in accordance with the Code's requirements, no work on the project shall be permitted until the permit is renewed. The permit fee shall be charged based on percentage of the unfinished work, as determined by Village of Waynesville.*

E. *Refunds:*

1. *Permits: In the event that the holder of a permit decides to abandon performance of the work authorized by the permit and if no work has commenced, the holder may return the permit to the Village of Waynesville prior to the date of its expiration and receive a refund of a portion of the fee charged. The refund shall be half of that portion of the fee charged for the permit. No refund shall be made for any permit after the date of its expiration.*

2. *Certificate of Occupancy: Fee for Certificates of Occupancy is not refundable.*

F. *Fees Additive: Unless otherwise specifically noted, the fees prescribed herein shall be additive and separate fees shall be paid for each of the items listed as applicable.*

SCHEDULE A

Miscellaneous Fees:

1. Copying/duplicating fee:

   $.15 per 8-1/2" x 11" black and white copies
   $.20 per 8-1/2" x 11" color copies
   $.25 per 8-1/2" x 14" black and white or color copies
   $.30 per 11" x 17" black and white or color copies
   $15.00 per page for maps
   $4.00 for copy of police reports or accident reports (for first 3 pages)
   $1.00 for each additional page
   $15.00 for audio tape copies
   $15.00 for videotape copies
   $5.00 for cd-rom

2. Curb, Gutter, Sidewalk, Drive Approach Permit:

Work in Lineal Feet:	Sidewalk	Curb/Gutter	Drive Approach
50 feet or less	$25.00	$25.00	$25.00
Add'l. 50' units	+ $10.00/unit	+ $10.00/unit	+ $10.00/unit

**Residential Sidewalk Permit includes one driveway not less than 18 feet or more than 26 feet in width. Add $20.00 for each additional driveway of 26 feet or less in width.

**Commercial Sidewalk Permit includes one driveway not less than 18 feet or more than 35 feet in width. Add $25.00 for each additional driveway of 35 feet or less in width.

3. Fingerprinting: $20.00

4. Garage Sale Permit: $5.00 (good for 3 consecutive days)

5. Returned Check Charge: $30.00

6. Soliciting (Door to Door Sales): $75.00 application fee

7. Horse Drawn Taxi: $50.00

8. Developers Handbook: $30.00

9. Charter copy: $5.00

10. Codified Ordinances copy: $75.00

11. Notary Service Fee: $1.50, per Ohio Revised Code § 147.08 B

12. Background Investigations: $20.00

13. Police Special Event/Off Duty Service Fee: $60.00 per hour reimbursement fee

14. Street Department Special Event/Off Duty Service Fee: $50 per hour reimbursement fee

15. Mobile Food Service Operations (Food Truck) - $25.00 good for 30 consecutive days – cannot be in one location longer than 72 hours. (2024-020)

Relative to work and installations within the Street Right of Way:

1. Franchise Permit Fee - As per franchise agreement.

2. General Permit Fee - 3% of annual Gross Revenues

3. Special Permit - $1.50 per linear foot of right of way used or occupied, to be paid annually by January 31.

4. Street Opening - $50.00 per opening

5. Daily Work Fee - $25.00 per day plus $0.10 per linear foot of right of way in which construction, maintenance or other activities takes place.

SCHEDULE B

The following fees are required to be paid to the Village of Waynesville for the application indicated herein. All fees must be paid prior to the issuance of a permit. These fees are established by ordinance and may be amended at any time by the Village Council. When construction has begun or a use has been initiated prior to the issuance of the permit, the

standard fee shall be doubled as a penalty for non-compliance with the Village of Waynesville Codified Ordinances.

Planning & Zoning Fees (per occupied unit):

1. Certificate of Zoning Compliance (Includes attached decks, porches and garages.):

   A. $.10 per square foot to be placed in the following funds:
      40% Storm Sewer
      30% Administrative Fees
      20% Parks and Rec
      10% Sidewalk

2. Temporary Zoning Certificate: $75.00 (For the temporary use of land, maximum of 30 days, such as construction trailers, temporary storage trailer/P.O.D.S unit, etc.)

3. Site Plan Review (Commercial/Industrial): Applicant will be billed at the published rate charged by the Village Engineer pursuant to contract and shall be paid prior to the issuance of any permit.

4. Zoning Map Amendment (Rezoning):
   A. First acre or portion thereof: $500.00
   B. Each additional acre or portion thereof: $25.00

5. Planned District:
   A. Conceptual Plan: $250.00, plus $25.00 per acre or fraction thereof.
   B. Preliminary Development Plan:
      a. 0-100 acres: $550.00
      b. 101-500 acres: $800.00
      c. 501 acres and over: $1,250.00, plus $25.00 per acre or fraction thereof.
   C. Final Development Plan:
      a. 0-100 acres: $800.00
      b. 101-500 acres: $1,250.00
      c. 501 acres and over: $1,500.00, plus $15.00 per acre or fraction thereof.

6. Fence Permit: $50.00

7. Sign Permit:
   A. Wall Sign: $20.00 up to and including 25 square feet, plus $1.50 per square foot for each additional square foot.
   B. Freestanding Sign: $20.00 up to and including 15 square feet, plus $1.50 per square foot for each additional square foot.
   C. Projecting Sign: $20.00 up to and including 12 square feet, plus $1.50 per square foot for each additional square foot.
   D. Window Sign: $20.00 up to and including 12 square feet, plus $1.50 per square foot for each additional square foot.

E. Temporary Sign: $25.00 for a display period, per Chapter 153 of Village of Waynesville Codified Ordinances.

F. Church/Institutional Signs: $20.00 up to and including 20 square feet, plus $1.50 per square foot for each additional square foot.

G. Gasoline Service Station Price Sign: $20.00 up to 20 square feet, plus $1.50 per square foot for each additional square foot.

8. Accessory Structure Permit (Structures not attached to house.):

A. Deck and Porches:
0-300 sq. ft.: $100.00
301-500 sq. ft.: $125.00
501-1,000 sq. ft.: $150.00
1,001 sq. ft. and over: $175.00

B. Detached Garage, Workshop, Shed or Storage Facility:
0-300 sq. ft.: $100.00
301-500 sq. ft.: $125.00
500-1,000 sq. ft.: $150.00
1,001 sq. ft. and over: $175.00

C. Gazebo: $80.00

D. Masonry Fireplace: $80.00

E. Move Existing Structure:
1. Accessory Structures: No Fee
2. Principal Structures: See Certificate of Zoning Compliance Charges

F. Patio Cover or Carport: $50.00 (not enclosed)

G. Retaining Wall: $80.00

H. Swimming Pool: $100.00

9. Demolition Permit: $100.00

10. Solar Panel Permit (2026-017): $100.00

11. Conditional Use Permit Application: $ 250.00

12. Variance Request Application: $ 250.00

13. Certificate of Appropriateness:

A. Repair with same materials: $15.00

B. Substitution of materials: $35.00

C. New Construction: $35.00

D. Signs: $15.00

14. Occupancy Permit: $35.00

15. Re-Occupancy Permit: $35.00

16. Park Fee: $500.00

17. Third Party Review: Applicant will be billed at the published rate charged by the Village Engineer pursuant to contract and shall be paid prior to the issuance of any permit.

18. Flood Plain Elevation Certification Permit: $100.00

19. Minor Subdivision (Lot Split, Combination or Replat):
    A. Residential: $100.00, plus $15.00 per lot.
    B. Non-Residential: $125.00, plus $15.00 per lot.

20. Parking Requirement Non-Compliance: $5.00 per parking space per month.

21. Plat Review Fee (public improvements): Applicant will be billed at the published rate charged by the Village Engineer pursuant to contract and shall be paid prior to the issuance of any permit.

22. Street Tree Permit Fee (Waterford Place Subdivision): $500.00

23. After-hours call out for staff: Minimum $150 for 2 hours, each additional hour is $75. (2023-042)

24. Short Term Rental Registration: $100.00 Annually

25. Vacant Building Registration (2026-010):
    A) Residential $100.00 Annually
       All Other: $300.00 Annually
    B) Historic Overlay District: Year 1 - $1,000
       Year 2 - $2,000
       Year 3 - $4,000
       Year 4 - $8,000
       Year 5 - $16,000 (capped out)

SCHEDULE C

Bulk Water Rate

1. $6.00/1,000 gallons (2024-039)

Water Utility Fees:

1. Disconnect utility service: $25.00
2. Reconnect utility service: $25.00
3. Water meter purchase: $ 325.00 (5/8" x 3/4" meter) or market value. Larger meters will be quoted.
4. Late fee for past due bills: 10% of outstanding balance

5. Meter installation fee: $150.00
6. Water line inspection fee: $150.00
7. Replacement lid for water meter pit: $50.00

Water Connection Fee (Ordinance 2018-035):

1.

Size of Meter Connection	Fee
5/8"	$4,300
3/4"	$8,000
1"	$16,000
1.5"	$28,000
2"	$58,000
3"	$74,000
4"	$104,000
6"	$116,000
8"	$208,000

Connections for the Fire Service will be metered in a vault or pit and will be metered to the diameter of the pipe. All costs for the fire service connection will be the responsibility of the property owner. (Ordinance 2018-040)

Inside the Corporation

1. Monthly water capital surcharge: $10.00
2. Monthly water improvement charge: $1.88
3. Commodity charge: $4.31/1,000 gallons effective 1/1/2025 (2024-039)
   $4.48/1,000 gallons effective 1/1/2026
   $4.66/1,000 gallons effective 1/1/2027

Corporation Limits:

1. Monthly water capital surcharge: $10.00
2. Monthly water improvement charge: $1.88
3. Commodity charge: $5.28/1,000 gallons effective 1/1/2025 (2024-039)
   $5.49/1,000 gallons effective 1/1/2026
   $5.71/1,000 gallons effective 1/1/2027

Water Tower Fee for all new connections:

1. $1,500.00 per connection

Trash and Yard Waste Disposal Service:

1. $22.25 per month (includes one toter) effective July 17, 2025. (2025-012)
   $22.75 per month (includes one toter) effective June 17, 2026. (2025-012)
   $23.75 per month (includes one toter) effective June 17, 2027. (2025-012)
2. Additional trash toter: $3.00 per month

Temporary Ban on Water Usage Violation:
1. $100.00 per violation

Water Meter Jumper Violation:
1. $500.00 per violation

Street Light Utility:
a. $ 2.40 per month per property individual business or residence (2022-011)

Storm Sewer:
1. $4.00 per month per customer (2024-039)

Water Capital Surcharge:
1. $10.00 per month per customer

Water Improvement:
1. $1.88 per month per customer

Sewer Deduct Meter (2023-042)
1. $225 for meter or current market price
2. $325 for irrigation radio read meter or current market price
3. $25 service fee charged yearly after the first year

SCHEDULE D

Fire Service Availability Fee – Monthly (Ordinance 2019-015):

1" connection	$5.00
2" connection	$20.00
3" connection	$45.00
4" connection	$80.00
6" connection	$180.00
8" connection	$320.00
Public fire hydrant	$3.50
Private fire hydrant	$5.50

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ORDINANCE NO. 2026-018

AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AN EMPLOYMENT AGREEMENT WITH RON KILBURN TO SERVE AS CODE ENFORCEMENT OFFICER AND DECLARING AN EMERGENCY

WHEREAS, Council of the Village of Waynesville has previously established the position of Code Enforcement Officer; and

WHEREAS, Council has determined that is now necessary to authorize an employment agreement with a candidate in order to fill said position.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, _____ members elected thereto concurring that:

Section 1. That the Village Manager is hereby authorized to execute an employment agreement with Ron Kilburn as attached hereto as Exhibit "A", incorporated herein by reference on behalf of the Village of Waynesville.

Section 2. That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, heath, safety, and general welfare and shall be effective immediately upon its adoption. The reason for said declaration of emergency is the need to fill the position at the earliest possible date.

Adopted this _____ day of _____, 2026.

Attest:_____
Clerk of Council

_____
Mayor

EMPLOYMENT AGREEMENT

with

Ron Kilburn

Date

EMPLOYMENT AGREEMENT

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Introduction

This Agreement, made and entered on this_____day of _____, 2026, by and between the Village of Waynesville, which is a municipal corporation in Warren County, Ohio (hereinafter called Employer), and Ron Kilburn (hereinafter called Employee), an individual who has the education, training and experience in code enforcement, both of whom agree as follows:

Section 1: Term

This Agreement shall remain in full force and in effect from _____, 2026, unless terminated as provided herein.

Section 2: Duties and Authority

Employer agrees to employ Ron Kilburn as the part-time Code Enforcement Officer to perform the functions and duties specified in the job description attached hereto and incorporated herein by reference, as well as other duties assigned by the Village Manager.

Section 3: Compensation

A) Base Salary: Employer agrees to pay Employee salary of $2000.00 per month, payable in installments at the same time and date as other management employees of the Employer are paid.

B) This Agreement shall be automatically amended to reflect any salary adjustments that are provided or required by the Employer's compensation policies.

C) Consideration shall be given on an annual basis to increase compensation via merit pay increase and/or bonus based upon the results of a performance evaluation conducted by the Village Manager under the provisions of Section 7 of this Agreement.

D) The Employee shall receive any additional cost of living adjustment provided to other staff.

Section 4: Benefits

A) As a part-time employee, Employee shall not be entitled to any other benefits offered to other Village employees.

Section 5: Retirement

Employee shall participate, in the manner provided by law, in the Ohio Public Employees retirement System (OPERS).

Section 6: Termination

Both the Employer and the Employee shall have the right to terminate this agreement with a minimum of thirty (30) days' notice.

Section 7: Performance Evaluation

A) The Village Manager shall annually review the performance of Employee no later than thirty (30) days prior of his/her anniversary date of employment. The process at a minimum shall include the opportunity for both parties to prepare a written evaluation, meet and discuss the evaluation and present a written summary of the evaluation results. The final written evaluation shall be completed and delivered to Employee upon completion of this process.

B) Annually, the Village Manager and Employee shall define such goals and performance objectives which are determined necessary for the proper operation of the Village and in attainment of Council's policy objectives and shall further establish a relative priority among those various goals and objectives. They shall generally be attainable with the time

limitations specified and the annual operating and capital budgets and approved appropriations.

Section 8: Hours of Work

It is recognized that Employee is a part-time, exempt employee, and to that end, Employee shall establish an appropriate work schedule, agreeable with the Village Manager, with a minimum of 16 hours per week.

Section 9: Notices

Notices pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

A) EMPLOYER: Village Manager, Waynesville Government Center, 1400 Lytle Road, Waynesville, OH 45068

B) EMPLOYEE: Ron Kilburn _____

Alternatively, notice required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 10: General Provisions

A) Integration: This Agreement sets forth and establishes the entire understanding between Employer and Employee relating to the employment of Employee by Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by the Agreement. The parties by mutual written agreement may amend any provision of the Agreement during the life of the Agreement. Such amendments shall be incorporated and made a part of this Agreement.

B) Binding Effect: This Agreement shall be binding on Employer and Employee as well as their heirs, assigns, executors, personal representatives and successors in interest.

C) Effective Date: This Agreement shall become effective _____, 2026.

D) Severability: In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expulsion of judicial modification of the invalid provision.

SIGNATURES

Village Manager Signature	Print Name	Date

Employee Signature	Print Name	Date

ORDINANCE 2026- 019

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER INVESTMENT FUNDS (2 YEAR CD) AND DECLARING AN EMERGENCY (CD ROLLOVER)

WHEREAS, Section 36.02 of the Waynesville Codified Ordinances provides that all investment activities shall be undertaken by the Finance Director; and

WHEREAS, the purpose of the investment account is to allow for the maximum return on the Village's excess cash balances consistent with complete safety of the portfolio's principal value and liquidity desired; and

WHEREAS, one of the Village CDs has matured and is recommended to rollover into a new CD; and

WHEREAS, the Finance Director has determined that such rollover of certain funds will satisfy this purpose.

NOW THEREFORE BE IT ORDAINED, by the Council of the Village of Waynesville, _____ members elected thereto concurring:

SECTION 1: That the Finance Director is authorized to transfer certain investment funds in the Village investment account as more fully set forth in Exhibit A attached hereto and incorporated herein by reference by a rollover of a maturing CD to a new CD.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall be effective immediately upon its adoption. The reason for said declaration of emergency is the need to authorize the CD rollover at the earliest possible date in order to take advantage of appropriate interest rates.

Adopted this _____ day of _____, 2026.

Attest: _____ _____

Clerk of Council Mayor

Exhibit A for Ordinance 2026-019

1- 24 month CD for $250,000